PPG Supplier Portal Registratie en activering van account



Stap 1: Volg de link in uw uitnodigingse-mail om u aan te melden

- Om de e-mail in uw lokale taal te bekijken, selecteert u de taal in de tabel bovenaan de email
- Klik op de knop Register Now (Nu registreren)

Čeština	Dansk	Nederlands	Français (CA)	Français (EU)	Deutsch
Ελληνικά	magyar	Bahasa	Italiano	日本語	한국어
Polski	Português do Brasil	Português (Europeu)	Română	Русский	简体中文
Slovenština	Español (España)	Español (México)	繁體中文	Türkçe	Tiếng Việt

Dear Acme Widgets,

You are invited to register to do business with PPG via the PPG Supplier Portal. Using the PPG Supplier Portal is free, easy to use, and required for all PPG suppliers. Upon completing your registration, you can maintain your company information, setup colleagues as users and more.

What you need to know to complete registration?

- Enter as much information as possible, as this will help us better manage our relationship with you. All required fields are noted with an asterisk (*).
- If you are an existing PPG supplier, we have already prepopulated some of your information.
 Please review your data and make sure it is accurate. Make any necessary updates and please complete all required fields.
- New suppliers should complete all required sections of the registration process.

The following information will be requested during the registration process:

- · Contact name, phone number, and email information
- Address Information
- Tax and Payment Information, including documentation (W9, VAT certificate, Business License, bank statement, voided check, etc.)
- · Certificates as applicable including (but not limited to) diversity, insurance, ISO, etc.

Click the Register Now button below to route to a secure website. Set a password for your account and complete / review the required information. We look forward to working with you!

Register Now

Where to go for help? Visit our Supplier Information Center for information on:

- Registration
- Support contacts
- Transacting POs and invoices via the portal (indirect suppliers only)

Thank You,





Stap 2: Ga verder met de registratie

- Selecteer rechtsboven een andere taal om de • registratie naar wens te voltooien
- Klik op de knop Continue with Registration • (Verdergaan met de registratie)



Registration Checklist

Registration FAQ **Registration Tutorial**

PPG Supplier Portal

The PPG Supplier Portal provides a single interface that makes doing business with us simple and convenient. PPG values supplier relationships and is committed to providing suppliers with the information that is key to their success.

The Registration Process

- 1. The registration process should take less than 10 minutes.
- 2. Click the "Get Started" button below to start the registration process.
- 3. Ensure all the required fields and sections are completed you will see green checkmarks next to all sections on the left.
- 4. Certify and Submit your information when complete

The following information will be requested during the registration process:

- · Contact name, phone and email information
- Address Information
- Tax and Payment Information
- Certificates as applicable including (but not limited to) diversity, insurance, ISO, etc.

As you go through the additional registration pages, provide as much information about your company as possible, even if it's not required. The additional information you enter will help us include your company appropriately in bids for goods and services.

Continue With Registration





Stap 3: Een account aanmaken

- Bekijk de Privacyverklaringen •
- Voer uw First Name (voornaam) en Last • Name (achternaam) in
- Voer uw Phone Number (telefoonnummer) • in
- Selecteer uw Preferred Time Zone • (voorkeurtijdzone)
- Voer uw Email (e-mailadres) in •
- Voer een Password (wachtwoord) in ٠
- Voer het Password (wachtwoord) opnieuw in •
- Lees en accepteer de Terms and Conditions • (algemene voorwaarden)
- Klik op de knop Create Account (Account aanmaken)



PPG Supplier Portal

Create your account to begin using the porta

This system is open to worldwide access and therefore NO Export Controlled Technical Data can be placed in the PPG Supplier Portal system environment for storage or communication purposes. If you are unsure as to whether or not your data is export controlled, please contact your company's export control department for the classification determination. If you have any questions about this message, please see your PPG contact for clarification.

Creating your PPG Supplier Portal account is ea the features of the portal to:	Your Contact Info	Your Login
 Update and maintain your supplier profile inf Easily create invoices from POs received in the View payment status of invoices submitted via 	First Name * Last Name	You are creating a JAGGAER One Login account. Once the account is created, you will be able to use this to access all JAGGAER applications using the same credentials. If you already have an account, please provide the details below.
For information on how to use the PPG Supp click here.		email@totaltraining.com
By your use of the PPG Supplier Portal, you ag Policy and associated policies found at:	Title	
 Legal Notices and Privacy Policy PPG Privacy Statement for Europe 	ext. Phone Number * International phone numbers must begin with +	Confirm Email *
	EDT/EST - Eastern Standard Time	Password * Re-Enter Password *
	Preferred Time Zone *	Terms and Conditions
		Create Account

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Stap 4: Welkom

5

- Log in op uw nieuwe account
- Vul uw Password (wachtwoord) in
- Klik op de knop Next (Volgende)
- Klik op de pagina Welcome to Supplier Registration (Welkom bij de registratie voor leveranciers op de knop Next (Volgende)

NB: Groene vinkjes in het linkermenu geven aan dat in dat gedeelte alle *verplichte* informatie is ingevuld. Controleer echter altijd of *optionele* gegevens naar wens zijn ingevuld.

Als er een grijs driehoek wordt weergegeven, klikt u op de titel van het onderdeel om terug naar dat onderdeel te gaan om eventueel ontbrekende verplichte gegevens aan te vullen.

Login	English 🗸
email@totaltraining.com Password	
	Ø
Forgot Username or Password?	Next



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Stap 5: Bedrijfsoverzicht

Vul de gegevens van het **Company Overview** (Bedrijfsoverzicht) in:

- Vul de verplichte velden van het Company Overview (Bedrijfsoverzicht) in:
 - Country of Origin (Land van herkomst)* land waar uw bedrijf gevestigd is. Dit zal bepalen welke aanvullende informatie nodig kan zijn, die in het gedeelte Additional Questions (Aanvullende vragen) zal verschijnen
 - Does your business have a DUNS number?* (Heeft uw bedrijf een DUNS-nummer?*) - een negencijferige identificatiecode voor bedrijven die is uitgegeven door Dun & Bradstreet
 - Legal Structure* (Juridische structuur*) een bedrijfseigendomsstructuur of bedrijfsvorm; met keuze uit LLC's, partnerschappen, eenmanszaken, vennootschappen enz.
 - Tax ID Number* (Fiscaal identificatienummer*)
- Vul eventuele optionele informatie naar wens in
- Klik op de knop Next (Volgende)

Total Training Time		Company Overview			?
Registration In Progress for: PPG Supplier Portal (Test2) 2 of 9 Stars Complete		The information entered on th	is page allows us to track general information about your comp	pany to ensure we have the most up-to-date information in our s	ystem.
Welcome		Doing Business As (DBA) 😧			
Company Overview		Country of Origin * 😧	\$		
Business Details		Does vour business	Yes No		
Addresses	▲	have a DUNS number?			
Contacts					
Diversity		Legal Structure ^	\$		
Insurance		Tax ID Number			
Payment Information	▲	Website	Ø		
Tax Information		Additional Questions			
Compliance		Other Company Informa	ion		
Certify & Submit		Primary Business Language			
Registration FAQ View History					
		★ Required to Complete Reg	stration	Previous Next >	Save Changes





Stap 6: Bedrijfsgegevens

Vul de Business Details (Bedrijfsgegevens) in:

- Vul de verplichte velden Business Details (Bedrijfsgegevens) in:
 - Commodity Codes (Goederencodes)* code die het type goederen of dienst identificeert dat uw bedrijf levert
 - Please select any currencies supported by your organization (Selecteer alle door uw organisatie ondersteunde valuta's)* klik op Bewerken en selecteer vervolgens alles wat van toepassing is
 - Is your company involved in any of the following activities? (Is uw bedrijf betrokken bij een van de volgende activiteiten?)* - klik op Edit (Bewerken) en selecteer vervolgens alles wat van toepassing is
- Vul eventuele optionele informatie naar wens in
- Klik op de knop Next (Volgende)

7

Klik op de ? rechtsboven voor hulp op de pagina
Klik op de ? naast de veldnaam voor meer informat

Total Training Time	•	Business Detail	s			?
Registration In Progress for <i>PPG Supplier Portal (Test2)</i> 2 of 9 Steps Complete	:	The information on this provide. Additionally, th Administration. The SB.	page allows us to track important details al is data is used to determine whether or not A standards are based on your NAICS code	bout your company, such as the areas v your business meets the small busines and annual revenue, or number of empl	where you operate and the products and services that y size standards as defined by the U.S. Small Business oyees.	ou
Welcome						
Company Overview		Year Established				
Business Details		Number of Employees				
Addresses		Supplier Capital				
Contacts		Supplier Shareholdere		030 •		
Diversity		Supplier Shareholders				
Insurance		Annual Revenue/	Receipts			
Payment Information		2021 Annual		USD 🛟		
Tax Information		Revenue/Receipts				
Compliance		0000 1	U.S. Service Area	-	Edit	i
Certify & Submit			International Service Area	-	Edit	
			Products and Services			
			Commodity Codes *	-	Edit	
gistration FAQ View Hist						
			Additional Questions			
			Please select any currencies supported b	y your organization. *		
			- Edit			
			Is your company involved in any of the fo	llowing activities? *		
			- Edit			
			Company Type (check all that apply)			
			- Edit			
			Please indicate all that apply for which yo	bu have established plans in case of dis	saster.	
			- Edit			
			Are any of your employees represented b	y a Union?		
			Ves No			
			★ Required to Complete Registration		(Draviaua	Next) Sa





Stap 7: Adressen

Vul de gegevens van de Addresses (Adressen) in:

- Klik op de knop Add Addresses (Adressen toevoegen)
- Vul de verplichte Address Details (Adresgegevens) in:
 - What would you like to label this address?* (Welk label 0 wilt u dit adres geven?*) - adresnaam; bijv. Hoofdkantoor, Houston Office
 - Which of the following business activities take place at 0 this address? (select all that apply) (Welke van de volgende zakelijke activiteiten vinden plaats op dit adres? (selecteer alle wat van toepassing is)*) - opties: Neemt orders op, ontvangt betalingen, enz.
 - How would you like to receive purchase orders for this 0 fulfillment address?* (Hoe wilt u inkooporders ontvangen voor dit afhandelingsadres?*) - bijv. e-mail

- Country (Land)* land van het adres 0
- Address Line 1 (Adresregel 1)* straatnaam/-nummer 0
- City/Town (Stad)* adres van de stad/gemeente 0
- Contact Label (Label contactpersoon)* Label primair 0 contactpersoon
- First Name (Voornaam)* de voornaam van de primaire 0 contactpersoon
- Last Name (Achternaam)* de achternaam van de primaire 0 contactpersoon
- Email (E-mailadres)* primair e-mailadres van de 0 contactpersoon
- Phone (Telefoonnummer)* primair telefoonnummer van de 0 contactpersoon
- Klik op de knop Save Changes (Wijzigingen opslaan)
- Klik op de knop Next (Volgende)

Total Training Time	9	Addresses					?
Registration In Progress for PPG Supplier Portal (Test2) 2 of 9 Steps Complete	r.	Please enter any physical or mai address types are listed below.	iling addresses from which your organi	zation does business to help	us route information ar	nd communication correctly	r. Any required
Welcome		Please <u>do not</u> "make inactive" ar systems, and deactivating them	ny duplicate addresses without discuss could prevent or delay orders or payme	ing with your PPG Procurements.	ent contact first. These	provide specific functionalit	ty within PPG
Company Overview							
Business Details		Required Information					
Addresses		The following address types a	Add Address		×		
Contacts		- Fulfillment - Remittance					
Diversity	~		Basic Information (Step 1 of 3)		?		
Insurance		No addresses have been entered	What would you like to label this address? \star			×	
Payment Information	A	Add Address	Example: Headquarters, Houston Office	Add Address			Hide Inactive Addresses
Tax Information			www.mpre. rreauquarters, rroustoff Office	Address Details (Ste	p 2 of 3)	?	
Compliance			Which of the following business activities take	How would you like to		÷	
Cortify & Submit	-		Receives Payment (remittance) Other (physical)	receive purchase orders for this fulfillment address? *			
Certify & Submit				Country *		Add Address	>
			* Required to Complete Registration	Address Line 1 *		Primary Contact Fo	or This Address (Step 3 of 3)
egistration FAQ View History				Address Line 2		You can also update and	add Contacts later from the Contacts page.
				Address Line 3		 Enter New Contact 	 Not Applicable
				City/Town *		Salast additional contact	Takes Orders (fulfillment)
						type(s) to apply	 Receives Payment (remittance) Other (physical)
				State/Province			Corporate
				Postal Code		Contact Label *	
				Phone	International phone numb	First Name *	
				Toll Free Phone		Last Name *	
					International phone numb	Position Title	
				Fax	International phone	Email *	
					international phone humb		
				* Required to Complete Registra	ation	Phone *	ext. International phone numbers must begin with
						Toll Free Phone	ext.
							International phone numbers must begin with
						Fax	
							International phone numbers must begin with
						* Required to Complete Regis	stration
			\frown	ro Cto	ndordiza		
				IU Sta	inuaruize. I	opunize. Gl	

Stap 8: Contactpersonen

Vul de gegevens van de **Contacts** (Contactpersonen) in:

- Klik op de knop Add Contact (Contactpersoon toevoegen)
- Vul de verplichte velden voor de **Contact Details (Contactgegevens)** in:
 - Contact Label (Label voor de contactpersonen)* - een specifieke groep waar de contactpersoon deel van uitmaakt (bijv. serviceprovider)
 - First Name (Voornaam)* de voornaam van de contactpersoon
 - Last Name (Achternaam)* de achternaam van de contactpersoon
 - Email (E-mailadres)* e-mailadres van de contactpersoon
 - Phone (Telefoonnummer)* telefoonnummer van de contactpersoon
- Klik op de knop Save Changes (Wijzigingen opslaan)
- Klik op de knop Next (Volgende)

Total Training Time		Contacts	
Registration In Progress for: PPG Supplier Portal (Test2) 2 of 9 Steps Complete		Please enter contact information for any individuals at your organization who may provide valuable information or help to our company. This will help us ensure we are always contacting the correct individual. Contacts can be linked to one existing address. Any required contact types are listed below.	
Welcome Company Overview Business Details	A	Required Information The following contacts are required to complete registration: - Fulfillment	
Addresses	▲	No contacts have been entered	
Contacts		Add Contact 👻	
Diversity	1		
Insurance	1		
Payment Information			
Tax Information	▲		
Compliance	▲	Add Contact	^
Certify & Submit		Contact Label *	
		business activities apply to this contact?	
		First Name *	
		Last Name *	
		Position Title	
		Email *	
		Phone * ext. International phone numbers must beg	in with +
		Toll Free Phone ext.	in with +
		Fax ext. International phone numbers must beg	in with +
		* Required to Complete Registration Save Change	close





Stap 9: Diversiteit

Vul de gegevens van de Diversity (Diversiteit) in:

Klik op de knop Add Diversity ٠ **Classification (Diversiteitsclassificatie** toevoegen)

- Selecteer de betreffende Small • **Business Status (Status kleine** onderneming) en Diversity Classification (Diversiteitsclassificatie)
- Klik op de knop **Done (Gereed)** ٠
- Klik op de knop Next (Volgende) •

5		Diversity	?
Registration In Progress for: PPG Supplier Portal (Test2) 2 of 9 Steps Complete		We believe that our company and communities benefit when we provide equal opportunities for diverse suppliers to compete for diverse suppliers in our purchasing process for products and services that meet our requirements, we will strengthen our busin	or our business. By including qualified ess position and that of our suppliers and
Welcome		customers.	isingsees and husingsees that are owned
Company Overview	A	by veterans, minorities, members of the lesbian, gay, bisexual, transgender and gueer (LGBTQ) community, people with disabiliti	ies and women.
Business Details	A		
Addresses	A	Click the button below to choose the diversity classifications that apply to your business.	
Contacts	A	Add Diversity Classifications	
Diversity	~		
Insurance			
Payment Information			
Tax Information	A	Small Business Status and Diver	sity Classifications
Compliance	▲		
Certify & Submit		✓ No Classification	
		Does Not Qualify as a Small Business or Diverse Supplier (DoesNotQ	ualify) Decline to Answer (DeclineAnswer)
Registration FAQ View History			
		Federal Diversity Classifications	





Stap 10: Verzekering

Vul de gegevens van de Insurance (Verzekering) in:

- Klik op de knop Add Insurance • (Verzekering toevoegen)
- Selecteer de betreffende Insurance • (Verzekering)
- Vul de verplichte gegevens van de Insurance ٠ (Verzekering) in:
 - **Policy Number* (Polisnummer*)** •
 - Insurance Limit* (Verzekeringslimiet*)
 - Expiration Date* (Vervaldatum*)
 - Insurance Provider* • (Verzekeringsmaatschappij*)
- Klik op de knop Save Changes (Wijzigingen • opslaan)
- Klik op de knop Next (Volgende) •

Total Training Time		Insurance		?
Registration In Progress for: PPG Supplier Portal (Test2) 2 of 9 Steps Complete		We want suppliers to maintain appropriate insurance coverage. Listing your insurance policies helps i future product and service needs.	us determine if you have the appropriate level of coverage for our	
Welcome		If you have multiple types of insurance listed under a single policy, you only need to upload a copy of t	he Certificate of Insurance once.	
Company Overview				
Business Details	▲	No Insurance has been entered.		
Addresses		Automobile Liability		
Contacts	▲	Business Liability		
Diversity		Business Owner		
Insurance		Commercial Automobile Liability Commercial General Liability		
Payment Information		Cyber Liability		
Tax Information		Employers' Liability		
Compliance		Employment Practice Liability Errors & Omissions		
Certify & Submit		Excess Liability		
-		Fire and Marine		
		General Liability		
egistration FAQ View History		Professional Liability Add Insurance	×	
		Property Damage		
		Public Liability Insurance Type * Commercial General Liab	bility Previous Ne	ext >
		Umbrella Liability Policy Number *		
		Other Insurance Limit * \$500.000 or Less		
		Evoiration Date *		
		mm/dd/yyyy		
		Insurance Provider *		
		Agent		
		Insurance Provider Phone		
		International phone number	ers must begin with +	
		Upload Certificate of Insurance • Select file Drop.	o file to attach, or browse.	
		* Required to Complete Registration	Save Changes Close	

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Stap 11: Betalingsgegevens

Vul de Payment Information (Betalingsgegevens) in:

- Klik op de knop Add Payment Information (Betalingsgegevens toevoegen) en selecteer een van de opties: Direct storten, creditcard, cheque etc.
- Vul de verplichte Payment Details (Betalingsgegevens) in, afhankelijk van het type betaling dat u selecteert (bijv. Directe storting (ACH))
 - Payment Title* (Betalingstitel*) naam betaling
 - Country* (Land*) land van betaling
 - Payment Type* (Betalingstype*) standaardwaarde voor vorige selectie
 - Remittance Address* (Verzendadres*) selectie uit eerder gemaakte adressen is beschikbaar
 - Electronic Remittance Email* (E-mailadres elektronische overboeking*) - e-mailadres om overboekingsinformatie te ontvangen
 - **Currency* (Valuta*)** betaalvaluta
- Vul de verplichte gegevens over de Bank Account (Bankrekening) in:
 - Country* (Land*) land bankrekening
 - Bank Name* (Naam van de bank*) naam van de bank van de bankrekening
 - Account Holder's Name* (Naam rekeninghouder*) voor- en achternaam van de rekeninghouder
 - Account Type* (Soort van rekening*) bijv. betaalrekening, spaarrekening
- Klik op de knop Save Changes (Wijzigingen opslaan)

Directe storting is de voorkeursmethode voor betaling van PPG.

Op basis van het land van de bank worden relevante bankrekeninggegevens gevraagd.



Stap 11: Betalingsinformatie (vervolg)

Vul de gegevens voor Additional Questions (Aanvullende vragen) in:

- Voeg Banking / Payment Documentation (Bank-/betalingsdocumenten) toe
 - Voor Document 1*, klikt u op Select File (Bestand selecteren) en uploadt u uw documenten
 - Voor Document 2*, klikt u op Select File (Bestand selecteren) en uploadt u uw documenten
- Klik op de knop Next (Volgende)







Stap 12: Belastinggegevens

Vul de gegevens van de Tax Information (Belastinggegevens) in:

- Klik op de knop Add Tax Document (Belastingdocument toevoegen)
- Vul de verplichte gegevens van het Tax Document (Belastingdocument) in:
 - Belastingtype* bijv. W-9
 - Naam belastingdocument* documentnaam
 - Klik op de knop Save Changes (Wijzigingen opslaan)
- Klik op de knop Save Changes (Wijzigingen opslaan)







Stap 12: Belastinginformatie (vervolg)

Als uw gewenste Belastingdocument niet vermeld staat onder de knop Add Tax Document (Belastingdocument toevoegen), vul dan de gegevens in van de Additional Questions (Aanvullende vragen):

- Other Tax Document Types (Andere soorten belastingdocumenten)* - Klik op de knop Edit (Bewerken)
- Selecteer de gewenste optie(s)
- Klik op de knop Done (Gereed)
- Klik op de knop Select File (Bestand selecteren) om uw documentatie te uploaden
- Klik op de knop Next (Volgende)



Sommige standaardopties voor belastingdocumenten kunner worden weergegeven op basis van het land van het adres va de leverancier.

Stap 13: Naleving

Vul de gegevens van de Compliance (Naleving) in:

- Klik op de link naar elk Policy (Beleid), lees het aandachtig en selecteer vervolgens Ja of Nee om naleving aan te geven
 - PPG's Global Supplier Code of Conduct* (Wereldwijde gedragscode voor leveranciers van PPG*)
 - PPG's Supplier Sustainability Policy* (Duurzaamheidsbeleid van leveranciers van PPG)
 - PPG's Automotive Coatings Supplier Quality Requirements (Kwaliteitsvereisten voor leveranciers van automotive coatings van PPG)
- Bekijk de gegevens van de Data Privacy (Gegegevensprivacy) en beantwoord de gerelateerde vragen
- Bekijk de gegevens van de Certificates (Certificaten) en beantwoord de gerelateerde vragen
- Klik op de knop Next (Volgende)

Sommige beleidsopties kunnen worden weergegeven op basis van het land van het adres van de leverancier.



Stap 14: Certificeren en verzenden

Groene vinkjes in het linkermenu geven aan dat alle verplichte informatie in elk onderdeel is ingevoerd.

- Vul de gegevens voor Certify & Submit (Certificeren en verzenden) in:
 - Preparer's Initials* (Initialen van de opsteller*) - initialen van de voornaam + achternaam, bijv. BF
 - Preparer's Name* (Naam van de opsteller*) - voornaam + achternaam
 - Preparer's Title* (Functie van de opsteller*) - bijv. Eigenaar
 - Preparer's Email Address* (Emailadres van de opsteller*) - emailadres
 - Certification* (Certificering*) selectievakje waarmee wordt bevestigd dat de verstrekte informatie juist is
- Klik op de knop Submit (Verzenden)
- U ontvangt een e-mailbericht dat het onboarden is voltooid

Als de informatie onvolledig is, verschijnt er een waarschuwingsbericht met het gedeelte dat aandacht nodig

